



**INTERNATIONAL
MEASUREMENT CONFEDERATION**

By-Laws

was accepted at the 7th Plenary Session of the General Committee of
IMEKO, Warsaw, June 1965;

was amended at the 22nd, 29th, 36th, 37th, 43rd, 47th, 48th, 52nd, 57th, 64th,
65th, and 66th Sessions of the General Council of IMEKO;

last amended at

the 68th Session of the General Council, 25th of August 2024.

Chapter I – General Principles

1. Emblem of IMEKO

- 1.1. In the lower part of a dark rectangle, a light-coloured globe is symbolised by latitude and longitude lines. At the equator, this globe is spanned by an instrument scale crossed by a pointer, which starts from the South Pole as a centre and departs from the perpendicular at an angle of about - 15°. Above the globe, the inscription "IMEKO" with block capitals appears.

2. The 3-year periods (triennial periods)

- 2.1. Some of the functions in IMEKO are bound to a 3-year working cycle. Usually, these periods are between successive World Congresses. Officers are elected for this period.
- 2.2. The office of a President is divided into three triennial periods.
 - 2.2.1. In the first one, he or she is the President-Elect. The President-Elect drafts the IMEKO strategy for the next triennial period with the help of the Advisory President and Advisory Board. A financial plan is an essential part of this strategy.
 - 2.2.2. During the second triennial period, he or she becomes the President and implements the strategy formed in the previous years.
 - 2.2.3. In the third period, he or she becomes the Advisory President and Chair of the Advisory Board.

Chapter II – Membership

3. Qualification and admittance for membership

- 3.1. The stipulation laid down in point 3.1 of the Constitution is complied with if:
 - 3.1.1. The applicant is a technical or scientific society whose statutes specify measurement and instrument technology as one of its main fields of activity;
 - 3.1.2. The applicant is an institution with a comprehensive field of activity in accordance with the structure and objectives of IMEKO;
 - 3.1.3. The applicant is a research or industrial institute or a measurement laboratory with a comprehensive field of activity in accordance with the structure and objectives of IMEKO;
 - 3.1.4. The applicant is a joint committee of representatives from several organisations, each of which would qualify for membership.
- 3.2. There is no further qualification requirement for a Sponsoring Member than what is stated in the Constitution of IMEKO.
- 3.3. Procedure of admittance
 - 3.3.1. A membership application must be submitted to the Secretariat.
 - 3.3.2. The Secretariat investigates whether the application meets the membership requirements and then submits it to the Advisory Board with the investigation findings.

- 3.3.3. The Advisory Board reviews the application and recommends it to the General Council.
- 3.3.4. The Secretary-General includes the application in the Agenda of the General Council for a special decision.

4. Termination of membership

- 4.1. Each Member may terminate the membership by submitting a request to the Secretariat at least two months before the next General Council session. The General Council decides when the obligations of the Member expire.
- 4.2. Termination of membership may be via exclusion. Typical causes of termination of membership by exclusion are when a Member fails to fulfil their obligations or if their activities conflict with the objectives of IMEKO.
 - 4.2.1. If a Member falls two years in arrears with their membership dues payment, the Secretary-General informs the Member about the arrears' amount.
 - 4.2.2. If a Member as an organiser of an event does not pay the required contribution within a year after the Event ended, the Secretary-General informs the Member about the arrears' amount.
 - 4.2.3. If a Member repeatedly violates the regulations of IMEKO, the Presidential Board must be notified. The Board shall investigate and may terminate the membership. The Board sends the decision and their findings to the Secretariat. The Secretary-General informs the Member about the decision and the findings.
- 4.3. The Secretary-General, with the agreement of the Treasurer, initiates the membership's termination by the Presidential Board. The Board decides on the termination. The Board fixes the exclusion of the Member in writing, stating the reasons and indicating the facts and evidence; underlying the exclusion and information on access to review procedures. The exclusion shall be reported at the next General Council Session.
- 4.4. The Member Organisation may appeal against the exclusion within 30 days to the General Council by writing to the Secretariat. The next General Council Session conducts a fair hearing and decides on the exclusion by special decision at its next Session. The appeal suspends the exclusion until the GC decision.

5. Rights and Privileges of The Member Organisations

- 5.1. IMEKO shall work in any country through appropriate Member Organisations.
- 5.2. Member Organisations may send a delegate to the Technical and Editorial Board Meetings and two representatives to the General Council.
- 5.3. Member organisations may vote in the General Council. Members in any arrears in their membership dues are not allowed to exercise their voting rights.
- 5.4. May inspect the records of IMEKO. Requests for inspection shall be submitted in written form to the Secretariat.

- 5.5. Member Organisations may apply for the right to organise IMEKO events, including the triennial World Congress.
- 5.6. Member Organisations may propose new Officers to be elected by the General Council. The proposal shall be submitted to the Advisory Board via the Secretariat.
- 5.7. Member Organisations may delegate Technical Committee (TC) members and TC Officers from their own countries. The proposal shall be submitted to the Technical Board via the Secretariat. The delegated TC Members must fulfil the criteria required in the TC they join. They shall go through a similar procedure as the other candidates but are not subject to voting. Their membership can be refused if there is a definite objection against them.
- 5.8. Member Organisations may endorse or otherwise comment on the candidate from their own country. The Member Organisation shall be notified of any proposed candidate to enable this practice.
- 5.9. Member Organisations may recommend removing an Officer, a TC member or a TC Officer from their own country.
- 5.10. Member Organisations may use the title "Member Organisation of IMEKO".
- 5.11. Member Organisations may use a name constructed with IMEKO and their country of origin, or name of the Member Organisation or any other logical name, with the prior consent of the Presidential Board.
- 5.12. Member Organisations may use the IMEKO logo in context with their IMEKO activity.
- 5.13. All papers submitted from an IMEKO Member Organisation country shall be accepted at IMEKO conferences if they qualify scientifically.

6. Particular duties of the Member Organisations

- 6.1. To promote the cooperation of scientists and engineers of measurement science and technology, to exchange experiences, and to cooperate in the study of problems in this field.
- 6.2. To connect with other scientific and technical bodies in their country dealing with measurement.
- 6.3. To support the active work of official delegates to the General Council and the TCs.
- 6.4. To collect scientific papers for IMEKO World Congresses and TC events.
- 6.5. To participate in selecting high-quality papers to ensure the highest scientific standard of World Congresses and other IMEKO events.
- 6.6. To encourage the participation of scientific and commercial entities in exhibitions organised in connection with the IMEKO World Congress, thereby supporting the scientific aims of IMEKO.
- 6.7. To promote IMEKO publications in their own country.
- 6.8. To promote publicity about IMEKO in the national press of their own country.
- 6.9. To encourage the regular subscription of IMEKO Journals among specialists, institutes and universities in their own country.

- 6.10. To encourage, if practicable, the establishment of a National IMEKO Committee (NC) supporting various activities within the country.
- 6.11. A Member Organisation shall pay annual dues based on the Unit of Contribution (UC). Based on its size and resources, each Member Organisation must choose the level of membership dues upon receiving a proposal from the Treasurer:
 - 6.11.1. One UC in exceptional cases for a small, newly admitted organisation, during the first 3-years of IMEKO membership;
 - 6.11.2. Two UCs for small Organisations;
 - 6.11.3. Four UCs for medium-sized Organisations;
 - 6.11.4. Eight UCs for large Organisations.

Chapter III – Organisation

7. The Presidential Board (PB)

- 7.1. Between General Council Sessions, the main decision-making in IMEKO is vested in the Presidential Board (PB).
- 7.2. The PB meets at least twice a year (face-to-face or online).
- 7.3. The PB sets its own rules of operation, incorporating the following:
 - 7.3.1. The President heads the Board;
 - 7.3.2. The PB is quorate when at least two of the three members are present;
 - 7.3.3. The decisions are adopted by a simple majority; should only two members be present, decision-making precedes the following order – President, Advisory President, and President-Elect.
 - 7.3.4. The written decisions shall be sent to the Secretariat within a month of the PB meeting.
- 7.4. Any decision of the PB within the scope of General Council business is temporary and lasts until the next General Council session.
- 7.5. The Secretariat informs Member Organisations, Officers and Technical Committees of any PB decisions.
- 7.6. The PB decides on the support of non-IMEKO events.
- 7.7. The PB may set up standing and temporary committees to carry out specific tasks. Temporary committees can be named as working groups.
- 7.8. The PB may coopt for up to one year at a time any person who can support the PB.

8. The Technical Board (TB)

- 8.1. The Technical Board (TB) shall be responsible for:
 - 8.1.1. examining proposals for establishing new Technical Committees (TCs);
 - 8.1.2. proposing the formation of new TCs;

8.1.3. the coordination of TC activities;

The TB ensures that the scientific-technical aims, scope and program of work of the TCs do not overlap excessively and by ensuring that conferences/workshops organised by the TCs maximise the opportunity to participating scientists.

8.1.4. supporting the Editorial Boards of IMEKO Journals.

The TB oversees the periodicals published directly by IMEKO and collaborates with the Publishers of the IMEKO journals published by third parties. The Editors-in-Chief of all IMEKO journals report to the TB at least once a year, with the support of the Publication Officer.

The TB operates the IMEKO Editorial Board. The Board shall have regular meetings and shall meet if the TB, PB, AB or GC require.

The members of the Editorial Board are:

8.1.4.1. The Publication Officer, who chairs the Board,

8.1.4.2. The Editor-in-Chief of the Acta-IMEKO,

8.1.4.3. The Information Officer,

8.1.4.4. Minimum two, maximum 4 members, preferably TC officers with publication knowledge,

8.1.4.5. the Editors-in-Chiefs of the other IMEKO affiliated Journals

8.1.5. assisting Technical Sessions and Round Tables at each IMEKO World Congress;

Among other activities, the TB may organise or co-organise technical sessions, evaluate technical challenges and opportunities, recommend topics or experts, and review technical programs.;

8.1.6. monitoring of TC activities;

8.1.7. the evaluation of the activities of the TCs.

The TB evaluates TCs according to the criteria listed in 12.5.2. If these criteria are not met, the TC is considered inactive.

8.1.8. recommendations on revitalisation or termination TCs;

Following the activities in 8.1.6 and 8.1.7 the TB may provide recommendations that must be formally considered by the TCs. When a TC becomes inactive after the evaluation in (see 8.1.7), the TB may initialise, decide to actively support and favour the revitalisation of the TC to make it active again within a given time frame or recommend termination of the TC, delivering recommendations for the decision of the General Council on events to be organised.

8.2. The members of the TB are:

8.2.1. the President-Elect, who is the Chairperson of the Board;

8.2.2. two Members without any General Council assignment elected by the General Council;

8.2.3. a Secretary elected by the General Council;

- 8.2.4. the Publication Officer (as non-voting member);
- 8.2.5. the Information Officer (as non-voting member);
- 8.2.6. Editors-in-Chief of IMEKO Journals (as non-voting member);
- 8.2.7. all TC Chairs; if a TC Chair is unavailable, he or she may delegate a substitute.
- 8.2.8. Secretary General (as non-voting member).

8.3. Sessions of the TB

- 8.3.1. Decisions are made preferably by consensus. If it is not possible, decisions require a simple majority of the Members present at the TB Meeting.
- 8.3.2. The TB has a session before each General Council session.
- 8.3.3. TB sessions may take place between sessions of the GC.
- 8.3.4. Detailed discussion material shall be distributed promptly. The Chairperson shall circulate, via the TB Secretary, a summary of recommendations and decisions to Board members, IMEKO Officers, and the Secretariat.

8.4. Operation of TB between its Sessions

- 8.4.1. The TB shall generally perform its work between sessions by correspondence.
- 8.4.2. The initiating or contributing Member shall send the information to other members of the Technical Board for comment. The Chair shall compose a summary of the Session within 30 days, with help from the Secretary, and forward it to the IMEKO Secretariat for circulation to Technical Board Members and – if so ordered by the President-Elect – to the Officers and General Council delegates.

9. The Advisory Board (AB)

- 9.1. The Advisory Board (AB) prepares recommendations on a number of continuous tasks listed below to the General Council and the Presidential Board. The General Council may also specify further tasks from time to time.
- 9.2. The main continuous tasks of the AB are:
 - 9.2.1. long-range planning;
 - 9.2.2. relations with international organisations;
 - 9.2.3. procedural matters and guidelines;
 - 9.2.4. the formulation of proposals on the policy and strategy of IMEKO;
 - 9.2.5. the analysis of the scientific activities of IMEKO;
 - 9.2.6. the advancement of the image of IMEKO;
 - 9.2.7. publication policies and public relations;
 - 9.2.8. development of membership;
 - 9.2.9. nominations for various offices;
 - 9.2.10. advising the President on Award matters;

- 9.2.11. consultations with the Treasurer on the financial plans of IMEKO.
- 9.3. The members of the AB are:
 - 9.3.1. the Advisory President as Chairperson of the Board;
 - 9.3.2. delegates from three Member Organisations of the General Council who have no other IMEKO General Council assignment, elected by the General Council;
 - 9.3.3. a Secretary nominated from among the members and approved by the General Council.
- 9.4. Sessions of the AB
 - 9.4.1. The Board has a session before each General Council Session.
 - 9.4.2. An AB meeting may take place between GC sessions. The AB meets if the General Council or the Presidential Board require it.
 - 9.4.3. Detailed discussion material shall be distributed promptly. The Chairperson shall circulate a summary of recommendations via the AB's Secretary to AB members, IMEKO Officers and the Secretariat.
 - 9.4.4. Any conclusions (decisions) are made by consensus.
- 9.5. Operation of AB between its Sessions
 - 9.5.1. The AB shall generally perform its work between sessions by correspondence.
 - 9.5.2. The initiating or contributing Member shall send the information to the other members of the Advisory Board for comment. The Chair, via help from the Secretary, shall compose a summary within 30 days and forward it to the IMEKO Secretariat for circulation to members of the Advisory Board and – if so ordered by the Advisory President – to IMEKO Officers, TC Officers, and other General Council delegates.
- 9.6. The Supervisory Committee oversees the lawfulness and correctness of the activities of IMEKO as described in the Constitution.
 - 9.6.1. The Supervisory Committee establishes its own rules of procedures.
 - 9.6.2. The Supervisory Committee normally checks relevant documents once a year, but it may carry out an on-site inspection at any time.
 - 9.6.3. The Supervisory Committee carries out the inspection and drafts a report with the most important findings. The report shall be presented to the General Council Session.
 - 9.6.4. The Secretariat shall send to the Supervisory Committee all submissions brought before the General Council in time to enable the Committee to make its position at the Session of the GC.
 - 9.6.5. If the activity of a member of the Supervisory Committee is dissatisfactory, the Presidential Board recalls him/her. The Member may appeal against it within 30 days to the General Council by writing to the Secretariat. The next General Council Session conducts a fair hearing and decides on the recall.
 - 9.6.6. The Secretariat provides the Supervisory Committee access to the documents, accounting records and books of IMEKO.

- 9.6.7. The Supervisory Committee may inspect or have an expert inspect the payment account, petty cash, securities portfolio, inventories and contracts of IMEKO.

10. The Secretariat

- 10.1. The Secretariat consists of the Secretary-General, other voluntary officials and paid staff headed by the Secretary-General.
- 10.2. IMEKO is registered in Hungary.
- 10.3. The Secretary-General shall conduct the correspondence of IMEKO in accordance with its Constitution, regulations and decisions, shall consult by correspondence with Member Organisations and/or with the President on matters not covered by the resolutions of the General Council and may act on his or her own initiative in cases when consultation with the President and/or with all Member Organisations is not practicable. Such action shall be reported for approval at the following General Council session.

The Secretary-General's main responsibilities:

- 10.3.1. performing daily administrative tasks;
- 10.3.2. taking decisions within the competence of the management;
- 10.3.3. preparing reports;
- 10.3.4. implementations decisions;
- 10.3.5. convening the General Council Session;
- 10.3.6. notifying members and the bodies of IMEKO;
- 10.3.7. proposing the Agenda for the General Council Sessions;
- 10.3.8. attending the meetings, especially the General Council Sessions and providing answers to questions concerning IMEKO;
- 10.3.9. keeping records on members;
- 10.3.10. keeping records of the 'IMEKO resolutions, organisational documents and other books;
- 10.3.11. safeguarding documents relating to IMEKO;

11. The Drafting Committee (DC)

- 11.1. The Drafting Committee is responsible for the Resolutions and Minutes of General Council sessions, cooperating closely with the Secretariat.
- 11.2. The Drafting Committee shall consist of a Chairperson (rapporteur) and a member (witness). Both are elected from the General Council delegates or Distinguished Service Award holders. The service provided by the members of the Drafting Committee shall not interfere with other IMEKO General Council assignments.
- 11.3. The General Council sets up the Drafting Committee at the beginning of a General Council session. Its mandate lasts until the next Session.

12. Technical Committees (TC)

- 12.1. General Provisions

- 12.1.1. TCs are the key bodies of IMEKO. TCs are formed by experts in a specific field with common aims.
- 12.1.2. A TC may have Subcommittees (or Workgroups) following approval from the Technical Board. A Subcommittee is a body established within a TC for a subfield of interest of the TC. Subcommittees are chaired by Coordinators elected by the parent TC and report to it.
- 12.1.3. A TC may have several members from the same country.
- 12.1.4. A Member Organisation or an IMEKO Officer may propose a new TC to the Technical Board. This proposal must be made in writing and include the scientific-technical aim, scope and programme of work, responsibility, name and Officers.
- 12.1.5. The Technical Board may recommend the new TC when at least three Member Organisations have declared a readiness to participate.
- 12.1.6. The General Council may establish a new TC by Common Decision on the recommendation of the Technical Board.
- 12.1.7. IMEKO and the General Council shall not be responsible for any expense related to TC activities.

12.2. Membership of TCs:

- 12.2.1. A TC member is elected if he or she exhibits expertise in the technical discipline of the TC. The TC Member acts as an individual and not as the representative of a Member Organisation;
- 12.2.2. Candidates for TC membership may be proposed to the Technical Board by the Chairperson of that TC, a Member Organisation, or an IMEKO Officer;
- 12.2.3. The Technical Board shall notify, via the Secretariat, the relevant Member Organisation of the proposed candidate. The Member Organisation may endorse or otherwise comment on the candidacy;
- 12.2.4. The Technical Board approves TC members, who shall serve voluntarily without compensation from IMEKO;
- 12.2.5. The term of service of a TC member is not limited. The President may recall a member if his or her activity is not in agreement with the Constitution and regulations of IMEKO.
- 12.2.6. All TC officers shall accept the position in writing and sign the code of Conduct. (It can be done electronically.)

12.3. Officers of a TC are:

- 12.3.1. Chairperson;
- 12.3.2. Vice-Chairperson;
- 12.3.3. Scientific Secretary;
- 12.3.4. The General Council appoints the Officers on recommendations from the Technical Board and endorsements from the relevant Member Organisation.
- 12.3.5. Normally no two Officers of a TC may come from the same country.

- 12.3.6. The General Council could exceptionally elect a candidate without a Member Organisation if no Member Organisation nominates a suitable candidate.
- 12.3.7. The term of office is nominally three years, terminating at the end of the following General Council session. The General Council may reappoint an Officer twice.
- 12.3.8. TC may have a second Vice-Chairperson and a second Scientific Secretary if it is needed, usually fulfilling a special task. These Officers may come from any country with an MO.(12.3.5 is not applicable).

12.4. Voting in TCs

- 12.4.1. Decisions require a simple majority of the members present at the TC Meeting.

12.5. Tasks of a TC

- 12.5.1. A TC sets its scientific-technical aims, scope and program of work in line with the aims and goals of IMEKO. The Technical Board approves them. In the case of a significant change (reorientation), the General Council approves the new aims and scope on the recommendation from the Technical Board.
- 12.5.2. A TC shall actively work towards fulfilling its own aims and those of IMEKO. A TC is required to submit an annual program of work, meet at least once a year, organise or co-organise at least one conference/workshop every three years, submit an annual report every year, participate in TB meetings and actively support the IMEKO world congress.
- 12.5.3. Invitation to the TC meetings shall also be sent to the Secretariat to enable the TB/PB or IMEKO officers to present additional information at the meeting.
- 12.5.4. A TC can establish its own operational rules, though they cannot contradict the rules set by the General Council. Should the TC operating rules be amended, the new rules should be sent to the Secretariat.

This document shall be regularly updated (preferably every three years). The Technical Board shall oversee it and may ask for amendments.

- 12.5.5. A TC sends the annual report, the minutes of its meetings and any information related to TC events to the Technical Board via the Secretariat of IMEKO. The Secretariat stores this information.
- 12.5.6. Each TC shall appoint a contact person for the Journal Acta IMEKO.

12.6. Tasks and Responsibilities in a TC

- 12.6.1. The TC Officers are expected to participate in the work of the IMEKO Editorial Board.
- 12.6.2. The TC Chair leads the Committee and represents it beyond the TC (Technical Board, General Council).

The TC Chair shall lead the TC in achieving the organisational tasks, regularly monitor the activity of the TC members, and take the necessary measures when needed.

- 12.6.3. The Vice-Chair works closely with the Chair and substitutes for her/him when necessary.
- 12.6.4. The Scientific Secretary supports the activities of the Chair and Vice-Chair. He or she is responsible for the administration of the Committee, such as administering the membership and events, writing minutes, memos and reports.
- 12.6.5. A TC Member shall actively participate in the work of a TC; such as writing articles, participating in TC events and each IMEKO World Congress, working as a reviewer of scientific papers. She or he is the bridge between the TC and the local community of his/her country. He or she is responsible for promoting IMEKO and sharing information between TC and IMEKO and their local community.

13. Officers of IMEKO

- 13.1. Officers of IMEKO are responsible for particular tasks defined by the Constitution and the General Council. They manage IMEKO in accordance with its Constitution, regulations and decisions. They shall consult with the President by correspondence on matters not covered by the General Council's resolutions. They may act on their own initiative when consultation with the President is not practicable.
- 13.2. The General Council and the Presidential Board may define the tasks of each Officer.
- 13.3. The task descriptions of the Officers shall be made available to the Secretariat.
- 13.4. All Officers shall accept the position in written form and sign the code of Conduct and declaration of impartiality.

Chapter IV – Operation of the General Council

14. Session of the General Council (GC)

- 14.1. A proposal for the date and place of a General Council (GC) session should be submitted by a volunteer host Member through the Secretariat.
- 14.2. Exceptionally when there is no volunteer Member to host the Session (see point 14.1), it shall be organised by the Secretariat.
- 14.3. Generally, the GC in the preceding year of a World Congress should be held at its location.
- 14.4. For efficiency reasons, the General Council session may include the General Council delegates' participation at the TB meeting as an observer. The topics covered by the TB meeting may be discussed further during the GC. The TB shall be informed about such an occurrence on time.
- 14.5. Participants at the GC are the delegates of the Member Organisations, the IMEKO Officers and other PB approved invitees.

- 14.6. GC sessions are open to the public unless otherwise decided. Any person other than those described in point 14.5 shall notify the Secretariat in advance.
- 14.7. The Secretariat drafts the Agenda for each Session based on GC decisions, proposals from the Officers and Members. The Secretariat, on approval from the President, sends the Agenda to each Member two months prior to the Session. The Agenda should be adopted by a Common Decision of the GC as its first order of business.
- 14.8. Voting by correspondence. When Common Decisions are taken by correspondence, the matter in question may thereafter be raised only at a GC session if accepted on the Agenda.

Chapter V – Languages, Events, Publications, Finances

15. IMEKO World Congress

- 15.1. An IMEKO World Congress is the meeting of scientists and engineers to discuss selected papers and reports and exchange experiences in accordance with the general aims of IMEKO. The structure, subject matter, and duration of a Congress are determined by the General Council's common decision.
- 15.2. The World Congress organised by IMEKO shall be named IMEKO I, II, III, etc. consecutively, counting from IMEKO I held in 1958.
- 15.3. The Congress shall be organised at intervals of not less than one year and not more than three years, preferably following a three-year interval scheme.
- 15.4. The General Council decides which Member shall be entrusted to organise a World Congress at least five years in advance. The decision is based on a detailed written application received by the Secretariat from the Member Organisation not later than two months before the following General Council session. The venue shall be approved not less than three years in advance. The application shall contain minimum the following information: identification of the Member Organisation, the suggested time and venue, the estimated number of participants, estimated registration fees (early bird, normal, late, student, accompanying persons), estimated dues to IMEKO, description of the venue, information on accommodation and the country.
- 15.5. The Technical Board (TB) shall ensure that in the year of the World Congress, Technical Committees (TCs) host all their events at the World Congress. The TB encourages the TCs to contribute to the World Congress's success.
- 15.6. The PB may exceptionally allow events in the year of the World Congress if the event has no foreseen negative influence on the success of the World Congress.

16. Technical (TC) events

- 16.1. Member Organisation (Organisers), together with one or multiple TCs, may organise TC events (Symposia, Conferences, Workshops, Seminars,

Webinars and any other TC events with participants to the broader community.

- 16.2. Events cannot be advertised (made public) without prior approval by the General Council or the Presidential Board.
- 16.3. The Organiser bears organising and financial responsibility for the Event. The MO may entrust other legal entities within its country with the organisational tasks if the General Council approves it.
- 16.4. Proposals for the organisation of a TC event shall be sent to the Technical Board via the Secretariat, recommended by the Technical Board and approved by the General Council. The Event can be held jointly with another institution.
- 16.5. The Technical Committee is, via the International Program Committee, responsible for the scientific success of the Event.
- 16.6. Details on the organisation (requirements, proceedings, reporting) are in the IMEKO guide "How to organise TC events".
- 16.7. If the organiser of an IMEKO TC event fails to report and/or pay the IMEKO financial contribution within one year after the event, the Secretary-General (on the Treasurer's recommendation) includes it on the Agenda of the following General Council session. At the same time, the Secretary-General informs the organiser of this action and indicates the likely sanction of the General Council withdrawing the organiser's right to stage further IMEKO events.
If the reporting or paying fails due to the involved TC(s), the TC(s) may not organise events until the reporting and paying is concluded or the PB decides so.

17. Submission and acceptance of papers

- 17.1. The General Council may determine the procedure for submission, consideration and selection of papers for a World Congress.
- 17.2. Each Member Organisation is advised to carry out a preliminary selection of papers submitted by their experts; however, the final acceptance of papers is the task of the International Programme Committee.
- 17.3. Organising Committee (OC)
 - 17.3.1. After a decision has been adopted concerning the place of an IMEKO event, the host Member Organisation should establish an Organising Committee entrusted with all organisational work.
- 17.4. International Program Committee (IPC)
 - 17.4.1. The host Member Organisation of any scientific IMEKO event should establish an International Programme Committee (IPC). The IPC shall consist of members from at least three different countries.
 - 17.4.2. The relevant TC must give full assistance in setting up a proper IPC. In the case of a World Congress, all involved TCs shall assist under TB supervision.
 - 17.4.3. The TB Chair shall approve the final composition of the IPC.
 - 17.4.4. The IPC carries full responsibility for the programme's proper shaping and international character.

17.4.5. The IPC shall establish a sub-group for the selection and evaluation of the Junior Awards papers. (Point 20.2)

18. Publications

- 18.1. The complete Proceedings of IMEKO World Congresses and generally any TC events shall be compiled, published and distributed preferably on the IMEKO website or at least in an open-access journal.
- 18.2. Regular or occasional technical or informative material (the IMEKO Bulletin or electronic newsletter) may also be published by the Secretariat.
- 18.3. The high scientific level of IMEKO Journals shall be assured by the Editorial Board supported by the Technical Board.
- 18.4. IMEKO may operate other Journals.
- 18.5. Proceedings of conferences, symposia, workshops, etc., are to be published under the host Member Organisation authority. The proceedings shall be available free of charge to the public. IMEKO shall have access to the proceedings and their metadata for further use.
- 18.6. IMEKO holds the copyright for all its publications unless otherwise specified. The actual proper copyright statement is in the IMEKO Guide "How to Organise TC events".

19. Finances

- 19.1. For any events, a fixed contribution according to the General Councils' Decision is levied from the participation fees and made payable to the Secretariat for IMEKO.
- 19.2. In a particular case, the General Council or the Presidential Board may agree on a different fee with the event organiser.
- 19.3. To attract and support young researchers, the event organiser does not need to pay the corresponding fee for participants under 35 to IMEKO.
- 19.4. Holders of Distinguished Service Award and IMEKO Officers who are pensioners with lesser income or from Member Organisation with poor credit standing and who have an active role in the function in the IMEKO World Congress or another event may apply for full reimbursement of their conference fees (including travel and hotel costs) with the prior consent of the Presidential Board. All costs of IMEKO Secretariat members related to any events are fully reimbursed with the consent of the Presidential Board.
- 19.5. New TC Chairs may apply for a reimbursement of up to 80 % of their conference fees (including travel and hotel costs) with the prior consent of the Presidential Board. A TC Chair is considered new in the first three years after being elected.
- 19.6. The total subsidisation should not exceed half of the estimated IMEKO conference earnings and the available sum dedicated to this purpose in the financial plan of IMEKO (whichever of the two is the lower).

20. IMEKO AWARDS

- 20.1. IMEKO Distinguished Service Award

20.1.1. Detailed proposals submitted by Members or IMEKO Officers shall be examined by the AB, and the recommendations transferred to the President. After the President's final decision, the persons to be awarded shall be honoured at the Closing Session of a World Congress with the presentation of a diploma commemorating this festive Event.

20.2. György Striker Junior Paper Award

20.2.1. The György Striker Junior Paper Award (established by Professor and Mrs Striker in 1991) should be presented to one young author of a paper at a World Congress (under 35 years), which reflects vast knowledge.

20.2.2. Call for this Award should be included in the Call for Papers. The IPC decides who will receive the Award based on the quality and scientific novelty of the detailed abstract.

Chapter VI - DISSOLUTION OF IMEKO

21. Carrying out the dissolution

21.1. The decision on the dissolution of IMEKO shall be adopted by Special Decision. The General Council will appoint a five-member Board to carry out the dissolution. The Board comprises:

21.1.1. a Member of the Secretariat;

21.1.2. two Officers (preferably one of them shall be the Secretary-General);

21.1.3. two representatives from Member Organisations.

21.2. The funds remaining shall be distributed among the Member Organisations according to their current contribution.

22. Transitional Provision

22.1. These By-Laws will take effect at the end of the final day of the 68th General Council Session in 2024.

22.2. 13.4 shall be carried out first by the next election, but Officers are asked to do it voluntarily.